

JOB DESCRIPTION

ENGLISH-SPEAKING AFTER-SCHOOL ACTIVITY LEADER



Job title	English-speaking after-school activity leader
Languages	English with good knowledge of French
Job type	Part-time - 10-month fixed-term contract
Teacher hours	Approximately 16 to 20 hours per week
Work location	Lab School Paris - Paris campus, possibility of travel to Montreuil.
Starting date	September 2025
Remuneration	15€ per hour gross
Experience	Previous animation experience required.



Lab School Paris is an innovative, bilingual, community-based, secular school. In 2024-2025, it welcomed 122 students from the 1st to the 11th (IB) grade. Its pedagogy is inspired by the contributions of pioneers in educational innovation such as John Dewey, Célestin Freinet, Paulo Freire and Maria Montessori, as well as current research (educational sciences, psychology, sociology, cognitive sciences).

The school is recruiting an English-speaking extracurricular activity leader to supervise children during their extracurricular activities.

The coordinator will work as part of an international team of French and English-speaking school and college teachers, a collegial management team, a communications officer and an administrative manager.

MISSIONS

Working closely with the other primary and secondary school teachers and the management team, the extracurricular activity coordinator will implement activities (fun, artistic, manual, educational and group activities) as well as pedagogical approaches adapted to the Lab School setting, the available space and the children's pace. The person will work in collaboration with two key educational players: parents and teachers.

SPECIFIC MISSIONS

- Welcome children and families
- Supervise, through animation, a group of children
- Ensure children's physical, psychological and emotional development
- Lead, build and maintain group dynamics
- Plan, organize and evaluate activity projects
- Apply and monitor safety and hygiene rules in activities
- Ensure practical and material organization of activities
- Master teaching methods and tools
- Participate in training activities
- Develop a relationship of trust with students; work with them to highlight their successes and progress on a daily basis, and support them in acquiring autonomy through differentiated teaching methods.

PROFILE WANTED

- BAFA or equivalent required
- Good command of animation techniques
- Knowledge of children and teenagers
- Ability to contribute to a multi-partner project
- Mastery of child development and body expression techniques
- Mastery of material preparation and logistical tasks
- Sense of responsibility
- Bilingual or good command of English



SOFT SKILLS

- Patience
- Autonomy
- Creativity
- Dynamism
- Availability
- Interpersonal skills
- Listening skills
- Understanding
- Enthusiasm
- Pedagogy

To apply, please send your CV with a covering letter to
to **recrutement@labschool.fr**